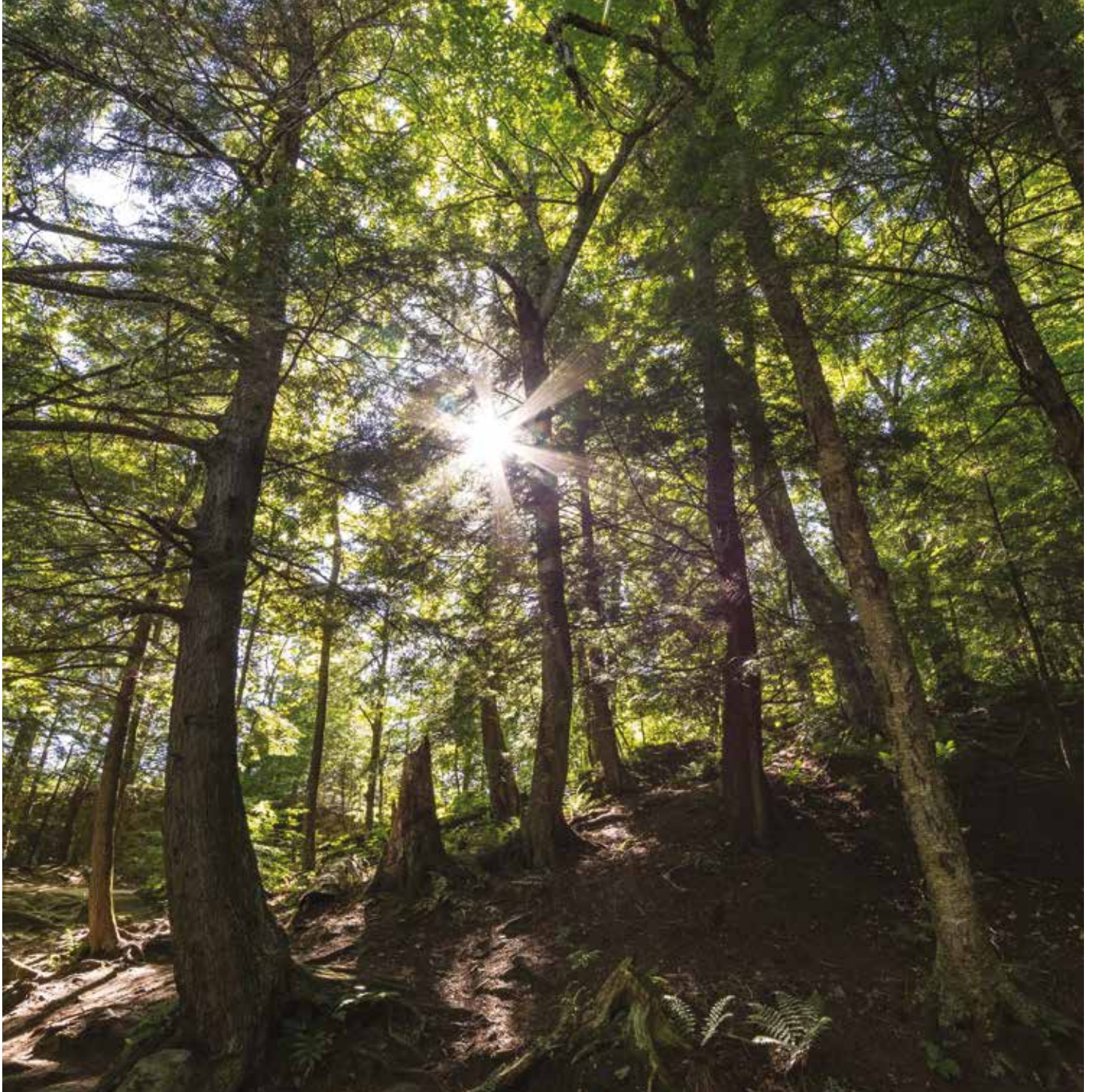




JOB DESCRIPTION

CONSERVATION TRAINING MANAGER



SAVING SPECIES FROM EXTINCTION | WWW.DURRELL.ORG

DURRELL WILDLIFE CONSERVATION TRUST is a Registered Charity with the Jersey Charity Commissioner, registered charity number: 1
DURRELL WILDLIFE CONSERVATION TRUST - UK is registered in England and Wales. A charitable company limited by guarantee. **REGISTERED CHARITY NUMBER** 1121989
REGISTERED COMPANY NUMBER 6448493 **REGISTERED OFFICE** c/o Ogier Global (UK) Limited, 4th Floor, 3 St Helen's Place, London, EC3A 6A

JOB PURPOSE

To manage Durrell's Conservation Training Teams, and global programme of work, including in Jersey, Madagascar, Mauritius and potential expansion sites. To oversee the delivery of our conservation training programmes in line with our vision to create a global community of conservation professionals rewilding the world. This role will oversee the optimisation and growth of our global training programme for conservation practitioners and our staff, both at our rewilding sites around the world, and at our HQ in Jersey in collaboration with relevant local staff from all departments in those locations. This will include development of new courses, exploring the potential for the use of new training mediums with the aim of scaling up our training impact around the world.

CONSERVATION TRAINING MANAGER

DEPARTMENT
Conservation Knowledge
(Training)

REPORTS TO
Director of Conservation
Knowledge

HOURS
Full Time (35 Hours per Week)

CONTRACT
Permanent

LOCATION
Jersey preferable,
or UK (with regular travel
to Jersey and other training
locations)



KEY RESPONSIBILITIES

- Managing the Durrell Conservation Training staff in Jersey, Madagascar, Mauritius and any further locations in which they are recruited, often in association with country Programme Directors;
- Coordinate the development and delivery of the next Conservation Training Strategy in collaboration with the Conservation Training team, and other relevant staff;
- Explore how best to integrate recent developments in staff and professional training in adjacent sectors to ensure Durrell continues to be at the forefront of impactful training efforts in the conservation sector;
- Develop new courses and training offerings, as required, to ensure our training programme delivers on the needs of conservation practitioners, globally, and delivers our departmental strategy;
- Managing Conservation Training budgets, including drafting them in association with team members and oversight of spending in collaborations with Durrell's finance team;
- Fundraising for Conservation Training activities in association with in-country staff and fundraising staff across the Trust, including for the Carl Jones scholarship fund;
- Identify new training needs and opportunities within our programme regions, and design new courses to enable and deliver on our strategy;
- Develop relationships and partnerships with other training providers, and recipients to expand the impact of Durrell's Conservation Training Team around the world;
- Oversee the Carl Jones Scholarship fund, and similar programmes, to fund places on Durrell training courses for conservation practitioners without the means to self-fund;
- In collaboration with the People and Values team, ensure access to our courses for Durrell staff, including provision of bespoke courses as agreed;
- Ensure the delivery of high-quality training at our Conservation Academy, and other training locations through regular review of course content and delivery in collaboration with the programme staff;
- Representing the work of Durrell at events to members of the public and supporters.
- Monitoring & evaluation oversight – working with the Conservation Impact team to ensure the robust monitoring and evaluation of training outcomes, and using these to drive improvements in our delivery and scope;
- Maintain and build a Conservation Training Team of passionate staff delivering our mission in line with Durrell's institutional values.

ADDITIONAL RESPONSIBILITIES

- Where required, delivery of in-person and online training – including preparation and delivery of sessions on a range of issues relating to biodiversity, species recovery, research etc.;
- Support the Director of Conservation Knowledge in regular reporting to Durrell's donors and Board of Trustees;
- Organise and run monthly Conservation Training Team meetings, and contribute to monthly Conservation Knowledge meetings;
- Marking of student assignments at the post-graduate level;
- Providing academic support for students – including running general discussions, tutoring students with project proposals etc;
- Oversee management of our Learning Management System and Alumni network, including social media channels.

KNOWLEDGE, SKILL AND ABILITY

REQUIRED

- Postgraduate qualification in conservation science, or a post-graduate qualification in teaching with field conservation experience;
- Extensive teaching experience, from UK college age (16) to industry professionals;
- Experience in the development of courses, and materials, on new topics, and to specialist audiences;
- Experience in the management of learning management systems or virtual learning environments, and in developing online, asynchronous training;
- Experience in the management of teams;
- Experience of coaching and/or mentoring of individuals;
- Excellent presentation writing and delivery skills;
- Excellent report writing skills;
- High standard of computer literacy;
- Meticulous attention to detail.

DESIRABLE

- Experience in the delivery of conservation programmes in a field setting;
- Experience in the remote management of staff through online tools;
- The use of Office 365 tools.



BEHAVIOURS AND VALUES

- Sensitive to working with people from different cultural backgrounds;
 - Able to demonstrate a clear passion and commitment to the professional development of conservation professionals from a range of backgrounds;
 - Capable of planning and prioritising own workload with minimum supervision;
 - Capable of showing initiative and working well under pressure;
 - Capable of leading and inspiring a team;
 - Ambition and a desire to constantly improve, both individually and the output of teams;
 - Capable of planning ahead and working within agreed timeframes.
-

INTRODUCTION TO DURRELL

Durrell Wildlife Conservation Trust is an international charity working to save species from extinction. Headquartered in Jersey in the Channel Islands, Durrell focuses on the most threatened species in the most threatened places.

Established by author and conservationist, Gerald Durrell, in 1959, Durrell delivers its conservation mission through our three integrated core areas of operation:



**A centre of excellence
in animal husbandry,
research, training and
education**



**Training future
conservation practitioners
and monitoring and
evaluating conservation
science which underpins
all Durrell activities**



**Conservation action
where it is needed most**

With a track record of 60 years, Durrell leads some of the world's longest running and most successful species and habitat recovery programmes. The quality of our work is equally as important as how we deliver it. Our values, underpin how we approach our work and the work environment we create.

OUR VALUES

PURPOSEFUL

We are clear on why we do what we do, are connected as an organisation, we understand and demonstrate enabling / delivery, we are passionate about what we do and work tirelessly to achieve it.

ACCOUNTABLE

We are accountable for our actions; we act with integrity and always have the best interests of the Trust at heart. We take it upon ourselves to update our knowledge and deliver excellence, and our ethics are of the utmost importance.

SUPPORTIVE

We develop and encourage our staff, we work as a team, work well with other departments and trust and respect each other. We promote a learning culture, treat people fairly, encourage diversity in the workplace, and value the opinions and views of others.

